



**REGULAR MEETING OF THE TOWN OF ESTERHAZY COUNCIL
HELD ON WEDNESDAY FEBRUARY 28, 2024.
IN THE TOWN OF ESTERHAZY COUNCIL CHAMBERS**

PRESENT: Mayor Grant Forster and Councilors Randy Bot, Maggie Rowland, Marty Pfeifer, and Vern Petracek

ABSENT: Councilors Earl Nickell and Tenille Flick

STAFF: Planning & Economic Development Director – Crystal Sabo
Recreation Director – Michelle Fuhr
Acting Director of Operations – Ron Ferris
Chief Administrative Officer – Tammy MacDonald
WTP – Allied Jon Zapski

ABSENT: NIL

CALL TO ORDER:
With a quorum present, Mayor Forster called the meeting to order at 6:30 p.m.

AGENDA: Additions/Deletions: NIL

031-2024. Rowland: THAT the Agenda of February 28th, 2024, be adopted as presented.

CARRIED.

DECLARING CONFLICT OF INTEREST
NIL

MINUTES: **032-2024. Pfeifer:** THAT the minutes of the February 14th, 2024, Council Meeting be adopted as presented.

CARRIED.

DELEGATION: NIL

FINANCIALS: **033-2024. Bot:** THAT the list of accounts #32341 to #32375 in the amount of \$400,129.18 be approved as amended.

CARRIED.

ADMINISTRATIVE REPORTS:

- Planning and Development - Received and presented.
- Recreation Report- Received and presented.
- Public Works/Director of Operations Report - Received and presented.
- Fire Department Report - Received and presented.
- Chief Administrative Officer Report – Received and presented.

SPRA SPRING EDUCATION AND TRAINING SYMPOSIUM

034-2024. Bot: THAT Council approve Community Development & Recreation Director and two staff members to attend the 2024 SPRA Spring Education and Training Symposium in Humboldt on April 21 to 25 with all expenses paid as per policy.

CARRIED.

Mayor CAO



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SPRA SPRING EDUCATION AND TRAINING SYMPOSIUM

035-2024. Petracek: THAT Council approve Director of Operations to attend the 2024 SPRA Spring Education and Training Symposium in Humboldt on April 21 to 25 with all expenses paid as per policy.

CARRIED.

DIONCO SNOW BUCKET

036-2024. Bot: THAT Council approve to purchase a 96 inch snow bucket from Dionco Sales and Service LTD at the quoted price of \$2,497.50.

CARRIED.

ADMINISTRATION REPORTS

037-2024. Rowland: THAT the Administrative Reports be accepted as presented.

CARRIED.

MAYOR/COUNCIL REPORTS: NIL

OLD BUSINESS:

- All Net Meetings
- Radar Speed Sign
- Drug & Alcohol Policy
- Mosaic Guest House

ALL-NET MEETINGS:

038-2024. Bot: THAT Council approve administration to renew membership with Catalis for All-Net Meeting for 4-year membership for a cost of \$18, 521.00 plus applicable taxes split out between 4 years in the Operating Budget.

CARRIED.

NEW BUSINESS:

- Virtue Construction & Street Sweepers
- World Spectator Local Heros Advertisement
- Parkland Regional Library Appointment
- 2024 Yearly Operational Rates – Custom, Office, Miscellaneous
- 2024 Appointment of Professional Services
- 2023 Urban Municipality Insurance Policy – Fidelity Bond
- Commissionaires Agreement
- Medical Clinic Agreement
- WTP Safety Services Contract
- Landfill Operation and Capital plan contract
- Bylaw 782-24 amendment to Animal Control Bylaw

VIRTUE CONSTRUCTION & STREET SWEEPERS:

039-2024. Bot: THAT council approve administration to engage the services of Virtue Construction & Street Sweepers for street sweeping in the spring 2024 with the Town of Esterhazy provided it is compliant with the Local 5428 union agreement.

CARRIED.

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2024 YEARLY OPERATIONAL RATES – CUSTOM, OFFICE, MISCELLANEOUS:

040-2024. Rowland: THAT Council approve of the 2024 Yearly Operational Rates of the following:

Yearly Custom Rates

Grass Cutting – per yard	\$150.00 First occurrence \$300.00 Second occurrence
Sander & Operator (2-ton truck) – 1 hour	\$150.00 + \$85.00/yard of sand
Sander & Operator (2-ton truck) – 1 hour	\$230.00 out of town + \$85.00/yard
5 Ton – 1 hour	\$100.00 + \$50.00 operator
Grader – 1 hour	\$195.00 + \$50.00 operator
Sweeper – 1 hour	\$160.00 + \$50.00 operator
Loader – 1 hour	\$170.00 + \$50.00 operator
JD2130 & Mower – 1 hour	\$100.00 + \$50.00 operator
Bobcat	\$150.00 + \$50.00 operator
Sewer & Camera – 1 hour	\$144.00
Sewer & Camera – 1 hour	\$230.00 out of town

NOTE: A Town Certified Operator must operate any Equipment for Custom Rates

Office - Miscellaneous Rates

Photocopying

Per b/w page	\$0.50
Per b/w large page	\$.075
Per color copy	\$1.00
Per color copy large	\$1.50

Faxing

For the first page	\$1.25
For each additional page	\$0.75
Receiving faxes	\$0.75
Laminating – Business card	\$2.00

*no charge to committee & boards appointed by council

Other

Cat License	\$30.00
Dog License	\$30.00
Tax Certificate	\$20.00
Council Chambers Rental – per day	\$50.00
Lotto License	\$5.00
Water Sales	\$0.10/gallon

CARRIED.

2024 APPOINTMENT OF PROFESSIONAL SERVICES

041-2024. Petracek: THAT Council approve of the Appointments of Professional Services for 2024 as follows:

Appointment of Professional Services

Auditor	Prairie Strong Chartered Professional Accountants
Town Solicitors Office	Kreklewich & Chambers Bock & Company Law
Building Inspectors	Professional Building Inspectors (PBI)
Board of Revisions	Western Municipal Consulting
Development Appeals Board	Western Municipal Consulting

CARRIED.

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Water Treatment Plant Contract

042-2024. Rowland: THAT council authorizes administration to engage in the services of Farside Safety Services Inc. to develop a custom safety manual for the Town of Esterhazy.

CARRIED.

2024 Urban Municipality Insurance Policy – Fidelity Bond

043-2024. Rowland: THAT council acknowledge the Chief administrative officer fidelity bond is part of the insurance policy presented to council and that the bond is sufficient and in order.

CARRIED.

2024 COMMISSIONAIRES SOUTH SASKATCHEWAN AGREEMENT

044-2024. Bot: THAT Council approve to enter into an agreement with Commissionaires South Saskatchewan for the 2024 year at the cost of \$10,800 plus applicable taxes.

CARRIED.

BYLAW NO. 782-24 – AMENDEMENT to BYLAW NO. 702-14

045-2024. Rowland: THAT Bylaw No. 782-2024 amendment to Bylaw No. 702-14 known as the Animal Control Bylaw to Town of Esterhazy be introduced for the first time and read.

CARRIED.

046-2024. Bot: THAT Bylaw No. 782-2024 be read for a second time.

CARRIED.

047-2024. Petracek: THAT Bylaw No. 767-20 be read a third time, adopted and attached hereto.

CARRIED UNANIMOUSLY.

CORRESPONDENCE:

**B&B Gravestone Cleaning Services
EDC Minutes
Tax Service
GSSD Highlights
SUMA Municipal Update**

CORRESPONDENCE

048-2024. Petracek: THAT the correspondence be accepted as presented and filed.

CARRIED.

OTHER

049-2024. Petracek: THAT pursuant to *The Local Authority Freedom of Information and Protection of Privacy Act*, Council will be discussing legal.

Time: 8:02p.m.

CARRIED.

Mayor

CAO



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8:25pm MacDonald left in camera session due to conflict of interest of quotes.
8:41pm MacDonald returned to chambers.

050-2024. Pfeifer: THAT Council rise and report.
Time: 9:03 p.m.

CARRIED.

WINDOWS REGIONAL WATER TREATMENT PLANT

051-2024. Bot: THAT Council accept the recommendation from Allied engineer to award the Esterhazy Regional Water Plant Windows to be repaired by TIMCO Construction as per quote of \$118,000 plus taxes.

CARRIED.

ADHESIVE RESIDUE REGIONAL WATER TREATMENT PLANT

052-2024. Petracek: THAT council award the contract for removal of adhesive residue and cleaning at the regional water treatment plant to TOPA Contracting for the quoted cost of \$61,034.52 plus taxes.

CARRIED

STRUTURAL STEEL PRIMER

053-2024. Pfeifer: THAT council accept the recommendations of Allied Engineering to award the Esterhazy Regional Water Plant repair of structural steel primer with sandblasting and application of permanent epoxy coating system to Commercial Sandblasting and Painting as per quote of \$169,500.00 plus taxes.

CARRIED.

MISCELLANEOUS REPAIRS REGIOANL WATER TREATEMENT PLANT

054-2024. Rowland: THAT council accept the recommendations of Allied Engineering to award the Miscellaneous deficiencies work at the Esterhazy Regional Water Plant to Timco Construction for the quoted cost of \$50, 000.00 plus taxes.

CARRIED.

ADJOURNMENT:

055-2024. Rowland: THAT this meeting of the Council now be adjourned at 9:18 p.m.

CARRIED.

Mayor

Chief Administrative Officer