

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF ESTERHAZY
WEDNESDAY NOVEMBER 25, 2020
TOWN OF ESTERHAZY COUNCIL CHAMBERS**

PRESENT: Mayor Forster and Councilors Bot, Nickell, Petracek, Pfeifer and Rowland

REGRETS: NIL

STAFF: Planning & Economic Development Director – MacDonald
Community Development & Recreation Director – Redman
Acting Administrator – Thorley

CALL TO ORDER:

With a quorum present, Mayor Forster called the meeting to order at 6:30 p.m.

AGENDA: Additions/Deletions: New Business – Regional Park Appointment
326-20. Pfeifer: THAT the Agenda of November 25, 2020 be approved as amended.
CARRIED.

DELEGATION: NIL

MINUTES: **327-20. Nickell:** THAT the minutes of the November 12, 2020 Regular Council Meeting be adopted as presented.
CARRIED.

FINANCIALS: **328-20. Bot:** THAT the list of accounts #28898 to #28948 in the amount of \$143,034.62 be approved as presented.
CARRIED.

ADMINISTRATIVE REPORTS:

Public Works Report – Received and reviewed.
Planning/Development Report – Received and presented.
Community Development/Recreation Report – Received and presented.
Fire Department Report – Received and reviewed.
Water Works Report – Received and reviewed.
Acting Administrator Report – Received and presented.

MUNISOFT – MUNICIPAL SOFTWARE

329-20. Bot: THAT we purchase the Licensing and Permit Base module for the price of \$225.00 with the addition of the Business Licenses program for \$374.00 plus any applicable taxes.
CARRIED.

ALL-NET MEETINGS – PROPOSAL

330-20. Bot: THAT we purchase from All-Net Solutions the program use license and account set-up for All-Net Meetings at the initial set-up cost of \$4,995 plus applicable taxes to be in the 2021 Operating Budget.
CARRIED.

MOTION 124-20

331-20. Rowland: THAT we rescind motion # 124-20.
CARRIED.

ADMINISTRATIVE REPORTS

332-20. Petracek: THAT the Administrative Reports be accepted as presented.
CARRIED.

MAYOR/COUNCIL REPORTS:

NIL

OLD BUSINESS:

NIL

NEW BUSINESS:

Four Town Journal – Christmas Edition
Konica Minolta – Proposal
Esterhazy Regional Park – Appointment

FOUR TOWN JOURNAL – CHRISTMAS EDITION

333-20. Rowland: THAT Council approve to place an ¼ page ad in the Four Town Journal for Christmas Greetings at the cost of \$250.00 plus applicable taxes.

CARRIED.

KONICA MINOLTA – PROPOSAL

334-20. Pfeifer: THAT Council approve the proposal from Konica Minolta for upgrades to office equipment with a new lease service agreement of a 38-month term from December, 2020 to February 2023 at 12 equal quarterly payments of \$1,273.51 plus any applicable taxes.

CARRIED.

Councilor Flick entered the meeting at 7:09 p.m.

ESTERHAZY REGIONAL PARK – APPOINTMENT

335-20. Petracek: THAT Council approve the recommendation of Jeff Nordquist as a new member of the Esterhazy Regional Park board for a two-year term.

CARRIED.

CORRESPONDENCE:

Municipalities of Saskatchewan – Municipal Update
Tourism Saskatchewan – Industry Update
All-Net Municipal Solutions
OHC – Meeting Minutes
SWANA – Waste to Energy Virtual Workshop
Water Security Agency – Compliance Inspection
Saskatchewan Health Authority – Update

CORRESPONDENCE

336-20. Rowland: THAT the correspondence be accepted as presented and filed.

CARRIED.

COMMITTEE OF THE WHOLE:

337-20. Flick: THAT pursuant to *The Local Authority Freedom of Information and Protection of Privacy Act*, Council will be discussing personnel and strategic planning.

Time: 7:16 p.m.

CARRIED.

338-20. Rowland: THAT Council rise and report.

Time: 8:35 p.m.

CARRIED.

STAFF APPRECIATION

339-20. Nickell: THAT Council approve of a Staff Appreciation to all full-time employees plus contract service workers in the amount of \$50.00 of Esterhazy Bucks per person.

CARRIED.

HOLIDAY HOURS OF OPERATION

340-20. Nickell: THAT Council authorize the following hours of operations over the holiday season for Town Office, Public Works and Recreation Department:

Thursday December 24, 2020	Closed	All Departments
Friday December 25, 2020	Closed	All Departments
Saturday December 26, 2020	Closed	All Departments
Sunday December 27, 2020	Closed	Town Office, Public Works
Monday December 28, 2020	Closed	Town Office, Public Works
Tuesday December 29, 2020	Regular Hours	All Departments
Wednesday December 30, 2020	Regular Hours	All Departments
Thursday December 31, 2020	Regular Hours	All Departments
Friday January 1, 2021	Closed	All Departments

CARRIED.

ADJOURNMENT:

341-20. Petracek: THAT this meeting of Council now be adjourned at 8:36 p.m.

Mayor

Acting Administrator