

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF ESTERHAZY COUNCIL  
HELD ON DECEMBER 11, 2019  
IN THE TOWN OF ESTERHAZY COUNCIL CHAMBERS**

**PRESENT** Mayor Grant Forster and Councillors Randy Bot, Tenille Flick, Earl Nickell, Vern Petracek, Marty Pfeifer and Maggie Rowland

**STAFF** Community Development & Recreation Director – Brenda Redman  
Chief Administrative Officer – Geri Kreway  
Acting Administrator – Mike Thorley

**STAFF ABSENT** Assistant Foreman Water & Public Works – Ron Hozjan  
Planning & Economic Development Director – Tammy MacDonald  
Public Works Foreman – Gordon Meyer

**CALL TO ORDER:**

A quorum present, Mayor Forster called the meeting to order at 6:01 p.m.

**AGENDA:** 493-19. Rowland: THAT the Agenda of December 11, 2019 be adopted as presented.  
**CARRIED.**

**MINUTES:** 494-19. Nickell: THAT the minutes of the November 27, 2019 Regular Council Meeting be approved as presented.  
**CARRIED.**

**DELEGATION:**

**FINANCIAL:** 495-19. Pfeifer: THAT the November 30, 2019 Trial Balance be approved as presented; the list of accounts #27647 & #27684 to #27757 for the total of \$197,877.75 and Source Deductions #876 to #878 for the total of \$47,535.39 be approved as presented.  
**CARRIED.**

**ADMINISTRATIVE REPORTS:**

Public Works Report  
Planning/Development Report  
Community Development/Recreation Report  
Fire Report  
Water Report  
Acting Administrator Report

**MUNICIPAL LEADERSHIP DEVELOPMENT PROGRAM**

496-19. Petracek: THAT we approve the educational training through the Municipal Leadership Development Program for Mayor Forster, Councillor Flick, Councillor Nickell, Councillor Petracek, Councillor Pfeifer, Councillor Rowland and Acting Administrator on Saturday February 1, 2020 at the cost of \$145.00 plus taxes for each person with all other expenses paid.  
**CARRIED.**

**ADMINISTRATIVE REPORTS**

497-19. Bot: THAT the Administrative Reports be accepted as presented.  
**CARRIED.**

**MAYOR/COUNCIL REPORTS:**

Mayor Forster attended the Managing your Cyber Risk on-line webinar.

**OLD BUSINESS:**

**DANA ANTAL ARENA – ROOF TENDERS**

**498-19.** Nickell: THAT we approve the consulting fee of \$600.00 for services provided by Associated Engineering on the Dana Antal Arena Roof Tenders.

**CARRIED.**

**NEW BUSINESS:**

**EMERGENCY MANAGEMENT ORGANIZATION PLAN**

**499-19.** Petracek: THAT Council approve and implement the Town of Esterhazy Emergency Management Organization Plan as recommended by the General Government Committee as a working document for the Town of Esterhazy.

**CARRIED.**

**2020 COUNCIL MEETING DATES**

**500-19.** Flick: THAT Council approves the following as Council Meeting Dates for 2020:

January 8<sup>th</sup>, 2020 and January 22<sup>nd</sup>, 2020  
February 12<sup>th</sup>, 2020 and February 26<sup>th</sup>, 2020  
March 11<sup>th</sup>, 2020 and March 25<sup>th</sup>, 2020  
April 8<sup>th</sup>, 2020 and April 22<sup>nd</sup>, 2020  
May 13<sup>th</sup>, 2020 and May 27<sup>th</sup>, 2020  
June 10<sup>th</sup>, 2020 and June 24<sup>th</sup>, 2020  
July 15<sup>th</sup>, 2020  
August 12<sup>th</sup>, 2020  
September 9<sup>th</sup>, 2020 and September 23<sup>rd</sup>, 2020  
October 14<sup>th</sup>, 2020 and October 28<sup>th</sup>, 2020  
November 12<sup>th</sup>, 2020 and November 25<sup>th</sup>, 2020  
December 16<sup>th</sup>, 2020

**CARRIED.**

**115<sup>th</sup> ANNUAL SUMA CONVENTION**

**501-19.** Rowland: THAT Council approves for the Mayor, five Councillors, Planning & Economic Development Director and Acting Administrator to attend the 115<sup>th</sup> Annual SUMA Convention on February 2-5, 2020 with all expenses to be paid; approve for Planning & Economic Development Director to attend a Municipal Leadership Development Program education training on February 1, 2020 in Regina at the cost of \$145.00 plus taxes with all other expenses paid.

**CARRIED.**

**VOTING DELEGATES**

**502-19.** Petracek: THAT we appoint the following as the Voting Delegates at the 115<sup>th</sup> Annual SUMA Convention: Mayor Forster, Councillor Nickell, Councillor Pfeifer and Councillor Rowland.

**CARRIED.**

**SERVICE CANADA PARTNERSHIP CONTRACT**

**503-19.** Bot: THAT Council agrees to enter into an agreement for rental of office space to Service Canada from April 1, 2020 to March 31, 2021 at the monthly fee of \$420.00 per month.

**CARRIED.**

**MUNICIPAL REVENUE SHARING GRANT**

**504-19.** Nickell: THAT the Council of the Town of Esterhazy confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2018 Audited Financial Statement to the Ministry of Government Relations;

- Submission of the 2019 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct;
- All members of Council having filed and annually updated their Public Disclosure Statements;

that we authorize the Administrator to sign the Declaration of Eligibility and submit to the Ministry of Government Relations.

**CARRIED.**

#### **COMMISSIONAIRE – 2020 AGREEMENT**

**505-19.** Nickell: THAT Council enter into a Bylaw Enforcement Agreement with Commissionaires South Saskatchewan for January 1, 2020 to December 31, 2020 with coverage for January, February, March, November and December 2020 at 4 hours per month and April, May, June, July, August, September and October, 2020 at 6 hours per week with the overall rate of \$48.00 per hour.

**CARRIED.**

#### **CORRESPONDENCE:**

*Saskatchewan Public Safety Agency  
Area Meeting Minutes  
Bylaw Enforcement Officer Weekly Report  
GX94/Fox FM – Advertising  
East Central Transportation Planning Committee Newsletter  
SUMAdvantage News  
Saskatchewan Health Authority – Publication  
Crime Watch Canada – Wounded Warriors E-Magazine  
Municipal Gas Tax Fund Agreement  
Member of Parliament Yorkton-Melville  
East Central Transportation Planning Committee – 2019 Plan  
SUMA Urban Update – December 2, 2019  
GFL Environmental Inc.  
FCM – Newsletter November 2019  
Canada Post – Esterhazy Post Office*

#### **CORRESPONDENCE**

**506-19.** Flick: THAT the correspondence be accepted as presented and filed.

**CARRIED.**

#### **ADJOURNMENT**

**507-19.** Bot: THAT this meeting of Council now be adjourned at 7:35 p.m.

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**Mayor**

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**Acting Administrator**