

**MINUTES OF REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ESTERHAZY HELD IN THE TOWN COUNCIL CHAMBERS ON Wednesday, July 18, 2018 COMMENCING AT 6:00 P.M.**

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**PRESENT** Deputy Mayor Martin Pfeifer and Aldermen Earl Nickell, Randy Bot, Maggie Rowland, and Vern Petracek.

Staff: Gordon Meyer, Public Works Foreman, Louise Meier, Community Development & Recreation Director, Judy Parker, Planning & Economic Development and CAO Geri Kreway.

**AGENDA** Additions to the agenda:  
-Resignation of Louise Meyer  
-Tender of Ball Diamond #4  
-Tender for replacement roof of museum

**160 – 18.** Bot: THAT the amended agenda of July 18, 2018 with additions be approved. **Carried.**

**MINUTES** **161 – 18.** Petracek: THAT the minutes of the May 23rd, 2018 be approved as presented. **Carried.**

**162-18.** Rowland: THAT the minutes of June 20, 2018 be approved as presented. **Carried.**

**DELEGATION:** Lush Leaf Cannabis – Valli Kuzub inquired on main street location as well as cost of business license. Council required more information and tabled until information is available.

**FINANCIALS:** **163 – 18.** Bot: THAT the Lists of Accounts #25808 to #25912 for \$613,099.30 be approved and accepted. **Carried.**

**164-18.** Nickell: THAT payroll #820 - #822 for \$57,939.09 be approved and accepted.

Due to conflict of interest, Councilor Bot left chambers in regards to the next item on the agenda.

**PUBLIC WORKS:**

**165-18.** Nickell: THAT council approves the additional excavation and backfill of 5<sup>th</sup> Ave. (Babyak to St. Mary's) for \$82,094.50 to Fedorwich Construction. **Carried.**

Councilor Bot returned to council chambers.

**166-18.** Bot: THAT three elm trees be removed by Jaks Tree Service. **Carried.**

**167-18.** Rowland: THAT a letter to Fas Gas be mailed in regards to debris collected in sewer line. **Carried.**

**COMMUNITY**

**PLANNING:** **168-18.** Rowland: THAT we approve the consolidation of Lots 40 & 41 BLK 36 Plan 102118058 and Lots 44 & 45 BLK 36 Plan 102118058. **Carried.**

**169-18.** Petracek: THAT council proceeds with the Order of Remedy and authorize Thomson to send the letter with new deadlines to Rushinko. **Carried.**

**170-18.** Bot: THAT we hire HMC Management to create and update the 2014 Town of Esterhazy strategic plan. **Carried.**

**171-18.** Bot: That pursuant to the Local Authority Freedom of Information and Protection Act the council will discuss Industrial Land in camera. **Carried.**  
Time: 6:50 pm. In attendance, Deputy Mayor Pfeifer, Councilors Petracek, Nickell, Rowland, Bot., admin

**172-18.** Petracek: THAT council returns to regular council meeting. **Carried.**  
Time: 7:05p.m.

**173-18.** Rowland: THAT council accepts a Letter of Understanding to development the standards proposed by Boombata Homes for the north portion of Babyak Street. **Carried.**

**174-18.** Bot: THAT we approve the Tranberg's request that the two lots be tied in order to comply with Zoning Bylaw 658-11. **Carried.**

**RECREATION:** **175-18.** Bot: THAT council approves the 2018 proposal to hire Danny Duffy to provide landscape services to the town parks for 10 weeks at a cost of \$10,500.00. **Carried.**

**176-18.** Bot: THAT first aid and CPR courses will be available in house to at least two employees per department and the cost will be paid by the town. **Carried.**

**177-18. Nickell:** THAT we forward the first installments of the lottery grant for 2019-2020 to the applicable organizations. **Carried.**

**WATER:** **178-18. Bot:** THAT we replace 24 water meters with new meters that are extremely hard to read. **Carried .**

#### **ADMINISTRATIVE**

**REPORTS:** **179-18.** Nickell: THAT the administrative reports as presented be approved.

- a) Public Works
- b) Planning Development
- c) Recreation
- d) CAO
- e) Fire
- f) Water

**RBC** **180 – 18.** Bot: THAT we advise RBC to remove Melissa Neufeld from the secondary signing authority for the Town of Esterhazy. **Carried.**

**181-18** Bot: THAT we advise RBC to add Geraldine Kreway as the primary signing authority for the Town of Esterhazy and THAT Jacinta Hale be added for the secondary signing authority for the Town of Esterhazy. **Carried.**

**182-18** Bot: THAT Geraldine Kreway is authorized for a credit card for the Town of Esterhazy with a limit of \$5,000.00. **Carried.**

**BONDING:** **183-18.** Rowland: THAT we add Geraldine Kreway to the insurance policy for bonding purposes. **Carried.**

#### **HOLIDAY**

**PAY:** **184-18.** Bot: THAT council hereby acknowledges the holiday pay for 2017 paid July 1, 2018 in the amount \$17,576.35. **Carried.**

#### **CHIEF**

##### **ADMINISTRATIVE**

**OFFICER:** **185-18.** Rowland: THAT we advertise the position of Chief Administrative Officer in SUMA, UMAAS, SaskJobs, paper, website, Facebook and in community. **Carried.**

#### **PLANNING & ECONOMIC**

**DEVELOPMENT:** **186-18.** Bot: THAT we accept the retirement resignation of Judy Parker and that we advertise the Planning & Economic Development position. **Carried.**

**COMMUNITY DEVELOPMENT &  
RECREATION**

**DIRECTOR:** 187-18. Bot: THAT we accept the resignation of Louise Meier and that we advertise the position of Community Development & Recreation Director in SUMA, SaskJobs, website, newspapers, Facebook and local postings. **Carried.**

**RETURNING**

**OFFICER:** 188-18. Petracek: THAT we appoint Wreatha Curtis as the Returning Officer for the bi-election slated for September 19<sup>th</sup>, 2018. **Carried.**

**NOMINATION**

**OFFICERS:** 189-18. Nickell: THAT we appoint Jacinta Hale and Tammy Macdonald as nominations officers. **Carried.**

**ADVANCE POLL & ELECTION**

**DAY** 190-18. Petracek: THAT we schedule the advance poll for Thursday, September 6<sup>th</sup>, 2018 between the hours of 4:00 pm and 8:00 pm. at the council chambers and THAT Election Day September 19<sup>th</sup>, 2018 will be held at the hall from 9:00 am to 8:00 pm. **Carried.**

Deputy Mayor Marty Pfeifer left chambers as next on the agenda was Deputy Mayor Indemnity.

**ACTING DEPUTY**

**MAYOR:** 191-18. Nickell: THAT we appoint Councilor Randy Bot to the position of Deputy Mayor. **Carried.**

**DEPUTY MAYOR**

**INDEMNITY:** 192-18. Nickell: THAT the Deputy Mayor be paid \$886.71, 75% of the Mayor's monthly remuneration. **Carried.**

Deputy Marty Pfeifer returned into chambers.

**SUMMER**

**SCHOOL:** 193-18. Bot: THAT council approves Councilors Petracek, Nickell and Rowland to attend the Suma summer school for \$1,575.00 with expenses paid. **Carried.**

**THE WORM:** 194-18. Bot: THAT the Town of Esterhazy advertise in the Worm at a cost of \$150.00. **Carried.**

**BASEBALL**

**DIAMOND** 195-18. Bot: THAT we extend the tender for the construction of the Baseball diamond to July 30, 2018 at 5:00 pm. **Carried.**

**MISCELLANEOUS**

**CORRESPONDENCE:**

196-18. Nickell: THAT the miscellaneous correspondence as listed hereto be received and filed:

-Commissionaires

-Town Trees

-Associated Engineering **Carried.**

**IN CAMERA:** 197 – 18. Petracek: THAT pursuant to the *Local Authority Freedom of Information and Protection of Privacy Act* the council will discuss staffing. **Carried.** Time: 9:00 p.m.

198-18. Nickell: THAT council returns to regular council meeting. **Carried.** Time: 9:45 p.m.

**ACTING**

**ADMINISTRATOR:**

**199-18.** Bot: THAT Jacinta Hale be appointed Acting Administrator in the CAO absence at a rate of additional \$2.50 per hour. **Carried.**

**PLANNING & ECONOMIC**

**DEVELOPMENT: 200-18.** Rowland: THAT we retract the advertised position for the Planning & Economic Development till our August 15<sup>th</sup>, 2018 meeting and offer the position to Tammy Macdonald. **Carried.**

**RETIREMENT**

**GIFT: 201-18.** Bot: THAT we provide \$150.00 farewell gift to Judy Parker on her retirement. **Carried.**

**ADJOURN: 202-18.** Nickell: THAT this meeting be now adjourned at 10:00 p.m.

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Mayor

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Chief Administrative Officer