

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ESTERHAZY
HELD ON DECEMBER 12, 2018
IN THE TOWN COUNCIL CHAMBERS, ESTERHAZY, SASKATCHEWAN**

PRESENT: Mayor Grant Forster and Councillors Randy Bot, Tenille Flick, Vern Petracek, Marty Pfeifer

STAFF: Gord Meyer – Public Works Forman, Tammy MacDonald – Planning & Economic Development Director, Brenda Redman – Community Development & Recreation Director, Geri Kreway – Chief Administrative Officer and Mike Thorley – Acting Administrator

CALL TO ORDER

A quorum being present, Mayor Forster calls the meeting to order at 6:00 p.m.

AGENDA

Additions to the Agenda:

-Land Acquisitions

-East Central Newcomer Welcome Centre

368-18. Pfeifer: THAT the amended Agenda of December 12, 2018 with additions be approved. **Carried.**

MINUTES

369-18. Petracek: THAT the minutes of the November 28, 2018 Special Meeting be approved as presented. **Carried.**

370-18. Bot: THAT the minutes of the November 28, 2018 regular meeting be approved as presented. **Carried**

371-18. Flick: THAT the minutes of the December 5, 2018 special meeting be approved as presented. **Carried.**

FINANCIALS

372-18. Bot: THAT the November financial statement, list of accounts #26332 to #26405 for \$251,066.22 and payroll source deductions #838 to #840 totalling \$45,379.31 be approved and accepted as presented. **Carried.**

PUBLIC WORKS 373-18. Bot: THAT Council approves the expense of \$880.00 plus applicable taxes from Helmeczi Plumbing & Heating for the Landfill Site Clay coverage for December, 2018 pending weather. **Carried.**

PLANNING &

DEVELOPMENT 374-18. Pfeifer: THAT In accordance with the service agreement with Professional Building Inspections Inc., the Town of Esterhazy hereby resolves to issue a Certificate of Appointment for Bobby Baker, a Licensed Building Official who is a resident of the Province of Saskatchewan. **Carried.**

SIGN BOARD

375-18. Bot: THAT Council renew the extended warranty on the Electronic Message Display with Plasti-lite Signs Inc. for September, 2018 to September, 2019 at the amount of \$1,275.00 plus applicable taxes. **Carried.**

LAND PARCELS

376-18. Bot: THAT Council exchange the fee of taxes for the ownership and title on Surface Parcel Numbers 108965122 and 121028745 with current owners covering the cost of the title transfer. **Carried.**

CHIEF ADMINISTRATIVE

OFFICER

377-18. Flick: THAT Council purchase Accounts Receivable Program from MuniSoft at the price of \$2,200 plus applicable taxes. **Carried.**

SUMA **378-18.** Petracek: THAT Council have Councillors Bot, Flick and Rowland plus Mayor Forster as voting delegates for the 2019 SUMA Convention with all expenses covered for the six councillors, Mayor, Chief Administrative Officer and Acting Administrator attending. **Carried.**

SERVICE CANADA

379-18. Bot: THAT Council agrees to rent Town Office Provincial Office to Service Canada from January 1, 2019 to December 31, 2019 at the monthly fee of \$420.00 per month. **Carried.**

MOTION 279-18

380-18. Flick: THAT amendment of motion 279.18. to read: THAT the financial statement, list of accounts #26145 - #26188 for \$316,991.28 and payroll source deduction #832 - #834 totalling \$42,848.62 be approved and accepted as presented. **Carried.**

MOTION 41-18 **381-18.** Pfeifer: THAT an amendment of motion 41-18. To read: THAT the minutes of the February 14th, 2018 regular meeting and March 9th, 2018 special meeting of Council be approved as presented. **Carried.**

ADMINISTRATIVE

REPORTS **382-18.** Pfeifer: THAT the Administrative Reports be accepted as presented. **Carried.**

ADMINISTRATIVE

BYLAW **383-18.** Bot: THAT Bylaw #750-18 known as Town of Esterhazy Administrative Bylaw be introduced and read for the first time. **Carried.**

384-18. Pfeifer: THAT Bylaw #750-18 be read a second time. **Carried.**

385-18. Flick: THAT Council proceed with the third reading of Bylaw #750-18. **Carried Unanimously.**

386-18. Bot: THAT Bylaw #750-18 be read a third time, adopted and attached hereto. **Carried.**

RECORDS DESTRUCTION

SCHEDULE BYLAW

387-18. Bot: THAT Bylaw #751-18 known as Town of Esterhazy Records Destruction Schedule Bylaw be introduced and read for the first time. **Carried.**

388-18. Petracek: THAT Bylaw #751-18 be read a second time. **Carried.**

389-18. Flick: THAT Council proceed with the third reading of Bylaw #751-18. **Carried Unanimously.**

390-18. Pfeifer: THAT Bylaw #751-18 be read a third time, adopted and attached hereto. **Carried.**

2018 STRATEGIC

PLAN

391-18. Petracek: THAT Council adopts the following Vision, Mission and Values for the Town of Esterhazy:

Vision – Working together, council and administration have re-established governance and administrative systems that will support planned and orderly community growth and development.

Mission 2018 – The purpose of council is to provide the best possible mandated and other municipal services and programs for our residents.

Values

Collaboration and Cooperation:

We place a high value of building partnerships and working collaboratively with our community and our municipal partners' to assume we understand the needs and continue to deliver the services they desire in the most effective manner possible.

Communication:

We are committed to listening to and openly communicating with our citizens;

Fairness and Respect:

We will treat all citizens fairly, equally and with respect.

Fact Based Decision Making:

- We will operate and make decisions based on facts and evidence and be accountable for our decisions and actions;
- We will consider the needs of all of our citizens regardless of their economic standing;
- We will consider the environment in our decisions

CARRIED.

WEBSITE **392-18.** Rowland: THAT Council recommends to advertise the new 2018 Strategic Plan starting January, 2019 on the Town's website, social media and signage. **Carried.**

SUB-COMMITTEE

393-18. Pfeifer: THAT Council accept the new sub-committee named Residential Property Sales Committee with Committee members of Councillor Flick, Councillor Bot and Tammy MacDonald – Planning & Economic Development Director. **Carried.**

COMMISSIONAIRES

394-18. Bot: THAT Council enter into the agreement with Commissionaires South Saskatchewan for a period of January 1, 2019 to December 31, 2019 at a total cost of \$14,664 plus applicable taxes. **Carried.**

SUMA MEMBERSHIP

FEE **395-18.** Nickell: THAT Council pay Invoice INV-000085112 for 2019 Membership Fee to SUMA for the total \$3,835.21. **Carried.**

MUNISOFT

ANNUAL FEE **396-18.** Pfeifer: THAT Council pay _____ for MuniSoft 2019 Annual Fee. **Carried.**

MEETING DATES

397-18. Bot: THAT Council approves the following as meeting dates for 2019:

- January 9 & 23, 2019
- February 13 & 27, 2019
- March 13 & 27, 2019
- April 10 & 24, 2019
- May 8 & 22, 2019
- June 12 & 26, 2019
- July 17, 2019
- August 14, 2019
- September 11 & 25, 2019
- October 9 & 23, 2019
- November 13 & 27, 2019
- December 11, 2019

Carried.

DELCO WATER

PROPOSAL 398-18. Nickell: THAT Council hire DelcoWater to provide Biological Filtration – Membrane Pilot Study for 26 weeks at a cost of \$34,350.00 plus applicable taxes. **Carried.**

WORLD SPECTATOR

AD 399-18. Flick: THAT Council approves the advertisement in the World Spectator of a Christmas Ad for total of \$336.00 plus applicable taxes. **Carried.**

CORRESPONDENCE

400-18. Petracek: THAT the correspondence be accepted as presented and filed. **Carried.**

IN CAMERA 401-18. Nickell: THAT pursuant to the *Local Authority & Protection of the Privacy Act* the Council will be discussing personnel. **Carried.**

Time: 8:30 p.m.

402-18. Flick: THAT Council rise and report. **Carried.**

Time: 8:35 p.m.

403-18. Rowland: THAT Council pay Bell, Krewlewich & Chambers invoice of \$5,229.67. **Carried.**

ADJOURN 404-18. Flick: THAT this meeting of Council now be adjourned at 8:36.

Mayor

Chief Administrative Officer